



**AMERICAN  
KENNEL CLUB®**

## **E-NEWS FOR JEC'S APRIL 2013**

### **REMINDER TO ALL PARENT CLUBS**

There are two unique ways that Parent Clubs may get involved in getting individuals approved for their breed. As part of the Judging Approval Process, approved in March 2012, Parent Clubs may recommend members of their club to be approved on a permit basis for their breed. To qualify, the Parent Club must have been recognized by the AKC for a minimum of 10 years. Parent Clubs are permitted to recommend up to three members per year for consideration by the Judges Review Committee.

Any member recommended by the Parent Club must meet the following criteria:

- Applicant must have a minimum of 20 years in the breed with breeding and/or exhibiting success.
- Applicant must currently be a member of the Parent Club and have been a member for a minimum of 10 years.
- Applicant must be at least 21 years of age and occupationally eligible.

Those individuals whose recommendations were approved by the Judges Review Committee will be notified as well as the Parent Club. Once the recommendation has been accepted, the nominee must complete the remainder of the process before the Judges Review Committee makes a final determination whether to approve the nominee on a permit basis.

- Nominee must take and pass the Procedural and Anatomy exam.

- Nominee must submit a letter of synopsis defining their background and experience in the breed.
- Nominee must pass an interview with an AKC Executive Field Representative including a wicket and/or scales exam if applicable.
- Nominee must submit a non-refundable \$25 processing fee.

Upon successfully completing all criteria, the Judges Review Committee will consider the letter of synopsis in combination with the result of the interview and determine whether to approve on permit basis or deny. Once approved, the new permit judge must complete a minimum of three assignments with dogs present and obtain three reports from AKC Executive Field Representatives before requesting regular status. As with those judges who have gone through the application process, additional assignments may be required to obtain the required number of assignments with sufficient entries to complete an observation.

Recommendation must be submitted on the official AKC form

[http://images.akc.org/pdf/judges/Parent\\_Club\\_Recommendation.pdf](http://images.akc.org/pdf/judges/Parent_Club_Recommendation.pdf)

This form must be accompanied by a certified copy of the meeting minutes at which action was taken by the Parent Club Board.

### **INVITATION TO JUDGE SPECIALTIES**

Another new and unique aspect of the policy is that Parent Clubs may request

individuals not approved to judge their breed to judge their National Specialty or Parent Club Regional Specialty. Any eligible individual may be requested. This includes, but is not limited to, professional handlers. Approvals are done on a case by case and event by event basis. The following applies regarding this request:

- Parent Club must request in writing to the Judges Review Committee c/o the AKC Judging Operations Department any eligible individual to judge their Parent Club National or Parent Club Regional Specialty.
  - ✓ Request must be submitted on official AKC form.
- Individual requested must meet all requirements as outlined in the Judge's Approval Process.
  - ✓ Must be 21 years of age or older.
  - ✓ Must be occupationally eligible (exception for professional handlers)
  - ✓ Should be knowledgeable, with success in breeding/exhibiting/handling in the breed for 15 years or more.
  - ✓ Judges Review Committee will review request of the Parent Club at the next available monthly meeting.
- Parent Club will be notified by the Judging Operations Department of the decision of the Judges Review Committee.
- Individuals approved by the JRC will be notified by the Judging Operations Department and must fulfill all remaining criteria.
  - ✓ Take and pass Procedural exam.

- ✓ Take and pass Anatomy exam.
- ✓ Take a pass applicable scales and/or wicket exam to be conducted by an AKC Executive Field Representative.
- ✓ Submit a non-refundable \$25 processing fee.
- Upon completion of all requirements, Parent Club and individual requested will be notified. A judges' number will be assigned for the approved individual (if one had not been assigned previously) and the Events Department will be notified for approval upon submission of the event judging panel.

Approval is for the event requested ONLY. Individual request must be made for each event in which one is requested to judge. A request can only be submitted by the Parent Club. Request must be submitted to the Judging Operations Department to be reviewed by the Judges Review Committee and must be on the official AKC Parent Club form

[http://images.akc.org/pdf/judges/Parent\\_Club\\_Request.pdf](http://images.akc.org/pdf/judges/Parent_Club_Request.pdf)

All individuals approved for Parent Club specialties per their request are bound by the same Rules, Policies and Guidelines as approved judges in regard to the event in which they will judge. Approved individuals should familiarize themselves with the "[Rules, Policies and Guidelines for Conformation Dog Show Judges](#)" and/or contact the Judging Operations Department with any specific questions regarding exhibiting eligibility.



## AMERICAN KENNEL CLUB®

### EDUCATION

**Institutes or Seminars:** All attendees must pass an AKC breed standard exam in order to receive credit for attendance.

Presenters or host clubs must contact Judging Operations by email at [judgetsed@akc.org](mailto:judgetsed@akc.org) and request the 15 breed exam. The breed exam and all other seminar/workshop forms will also be sent. At the end of the seminar presenter/host should collect all attendance forms, seminar workshop reports, breed evaluation forms (when hands on offered), breed exam answer sheets and mail materials to Judging Operations.

Judging Operations will grade the AKC breed exams. Only individuals that missed more than one question or a DQ question will be notified.

Presenters/clubs hosting judge's education are encouraged to contact Judging Operations to answer any questions or for further clarification on this requirement.

### DO WE HAVE YOUR CONTACT INFORMATION?

If you recently became the new Judges Education Coordinator for your club, please remember to contact the Judges Education Department. So, if you recently became the Judges Education



Coordinator for your club, send us an email [judgetsed@akc.org](mailto:judgetsed@akc.org) notifying us of

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this change. We will update our records and send you a Judges Education Coordinator's packet. Please remember there are times when we need to inform you of important information concerning your breed, therefore keeping us updated on your contact information is very important.



### WE NEED WORKING AND NON-SPORTING PRESENTERS

AKC and DJAA is hosting a double Advanced Institute in Orlando, FL. The Working and Non-Sporting Advanced Institute is held in conjunction with the Eukanuba National Championship and the Orlando Cluster of Dog Shows. Plans are underway; Presidents, Corresponding Secretaries and JEC's have been notified. If you have not yet selected a presenter, please notify us immediately. At this institute each breed will be covered; seminars are scheduled for 90 minutes and the hands-on workshops will be scheduled for 60 minutes. If you have not received information from Judging Operations regarding this Institute please contact Kathy Caruana at 919-816-3862.

### THE 2<sup>ND</sup> PRESENTERS SYMPOSIUM

Last year at the AKC/Eukanuba show we had the first presenters' symposium with approximately 60 attendees. The

feedback we got was overwhelming, with attendees asking for more information and when is the next symposium. Well here it is, a tentative date has been scheduled for Friday, December 13, 2013 in Orlando, FL. Do you have a powerful presenter? Do you have the right tools to keep your audience captivated? Do you know what it takes to put on a successful seminar? Are you or do you know someone that has a great presentation and would like to provide some insight to your fellow presenters? If you are interested in assisting us with this seminar, again contact Kathy.

#### HELPFUL WEBSITE PAGES

Everyone should become familiar with the AKC Website, especially the following pages: Judges Education Department, [http://www.akc.org/about/depts/judges\\_education.cfm](http://www.akc.org/about/depts/judges_education.cfm). It contains information on seminars, workshops, how to place your seminar on the AKC website, etc. In addition, if you are currently on this page and click on the tab by Judges Education you will find several pages pertaining to judges' education such as information on Judges Breed Study Groups, Judges Workshops Study Groups, a list of Judges Education Coordinators and the Judges Newsletter. Finally, Judges Study Guides, [www.akc.org/judges/guides/http://www.akc.org/judges/guides/](http://www.akc.org/judges/guides/http://www.akc.org/judges/guides/). This page includes all breeds with their history, breed standard, Parent Club link, mentor list and breed exam.

At this time we would like to remind everyone to take a look at your mentor list. If one has not been provided we would like to prompt you to create a list of parent club approved mentors.

This list is created by the Parent Club using whatever qualifications your club deems appropriate.

#### SHARE WITH US

We welcome your thoughts or other articles for the publication in this E-News or the judges' newsletter "The Standard". If you wish to share your ideas with us, please send them to Ines Maldonado at [ixm@akc.org](mailto:ixm@akc.org) or fax to 919-816-4225. The next publication of the JEC News will be released in the Fall of 2013 and "The Standard" is published quarterly. Remember we are here to support you, so please feel free to call with questions or concerns.

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